STUDENT CHECK- IN PHONE/E-MAIL EVALUATION GUIDE

1) Discuss general work conditions and environment at the facility (work hours, schedule, etc.)

2) Discuss any problematic issues related to the Internship.

3) Have you been reviewing your PGA/PGM Checklist?

4) Discuss supervised progress of completing PGA/PGM Work Experience Activities.

5) Provide current contact information – phone, address, fax, e-mail, etc.