

**Sample Handicap Verification Letter**

Required with the Handicap Verification Form  
unless you can provide a copy of a USGA Handicap Card

Dear Dr. Steve Eisenberg,

I am (PGA Professional or Golf Coach's name) and I am the (title) at (facility name). I am writing on behalf of (prospective student's name) who has applied to the Professional Golf Management Program at Florida Gulf Coast University.

I have been providing golf instruction to (name) for a number of years and I can verify that his/her handicap is (handicap index) and is within the requirement of 12 in order to enter the program.

OR

(student's name) has participated on the (school's name) while in school and I have observed scores that he/she has recorded that are equivalent to a (handicap index) and is within the requirement of 12 in order to enter the program.

Sincerely,

(PGA Professional's or Coach's name)  
(Facility)  
(Address & Contact Information)