

Florida Gulf Coast University
Professional Golf Management Program

Policies and Procedures:
for
Practice & Play at Partner Facilities

Step-by-step Process to play at a Partner Facility:

- (1) Sign up outside Office #8 inside Modular 2 for tee times at least 48 hours in advance. You will not, under any circumstances, contact the golf course directly to schedule tee times yourself. Record on the sign-up sheet:
 - a. Names of all players playing
 - b. Approximate time you would like to play
 - c. Course you would like to play on (of the particular day's options)
- (2) The Administrative Assistant, Internship Coordinator, or Director will contact the golf facility on the PGM students' behalf to schedule tee times.
- (3) Call, or stop by the PGM office 24 hours before your tee time to verify your exact starting time. Again, do not contact the golf course directly.
- (4) Arrive at the golf course before your tee time.
- (5) Check-in with the pro shop to verify your identity and pay appropriate fees.
Show your ID and/or your PGA Apprentice Card
- (6) Play
- (7) Before you leave the facility, thank the individuals working in the golf shop and/or the golf professional on duty for allowing you to play.

General Dress Code for Men (refer to individual course policies):

- Collared shirt required (must be tucked in)
- Absolutely no denim
- Shorts OK where applicable (refer to individual course policies)
 - Shorts must be knee-length
 - Too long or too short are inappropriate
- Hats must be worn with the bill forward
- Softspikes are required
- No earrings, facial piercing, or other visible jewelry may be worn.
- Any tattoos must be hidden by clothing

General Dress Code for Women (refer to individual course policies):

- Must wear a golf-style shirt with sleeves and/or a collar (must be tucked in)
- Absolutely no denim
- Shorts OK where applicable (refer to individual course policies)
 - Shorts must be at least 4 inches from the knee
- Hats must be worn with the bill forward
- Softspikes are required

- Multiple ear piercings, or facial piercings are not appropriate
- Any tattoos must be hidden by clothing
- No midriff baring shirts

Other Policies:

- No alcohol on the golf course
- Cell phones turned on “Vibrate” or “Off”
- Show up on time for your tee times
- Do not, under any circumstances, be the last people off the golf course
- On public facilities, when playing with non-PGM students, they will make their own tee-time and pay regular golf course fees
- You may not practice or play in lieu of class

Conduct:

- Following standard golf course etiquette is mandatory. Including (but not limited to...):
 - Repairing divots / ball marks
 - Following golf cart rules
 - No foul language
 - No slamming or throwing golf clubs
 - Etc...
- PGM students will not be permitted to drink alcohol, or be intoxicated, on the golf course
- You are responsible for the actions of your foursome

In using these golf facilities, it is important to remember that you are not only representing yourself as a future golf professional, but you are representing the Professional Golf Management Program as well as Florida Gulf Coast University. While a positive reflection may not immediately be felt at all levels of representation, a negative one will create an immediate ripple effect throughout the college and community. This will certainly hinder our chances of maintaining the current relationships with our partner facilities as well as establishing new ones. It is an absolute privilege to have the type of golf courses that have partnered with this program to practice and play on.

Violations:

Any violation of PGM specific or individual golf course policies regarding practice and play at partner facilities will result in an immediate loss of playing privileges for a specified amount of time. Depending on the severity of the infraction, the student may be removed from the Professional Golf Management program all together.

The length of the suspension will be decided by PGM Director Dr. Steve Eisenberg and will be for a minimum of the duration of the current semester.

Statement of Understanding:

I have read the Policies and Procedures Manual regarding Practice and Play for the Florida Gulf Coast University Professional Golf Management Program, and my signature below indicates that I am familiar with all provisions within this document, and understand that if I do not abide by the policies contained within, I will be subject to the outlined discipline by the Director of the PGM Program.

Student Name (please print): _____

Student Signature: _____ Date: _____